



TOWN OF HUACHUCA CITY

The Sunset City

**MEETING MINUTES OF THE
HUACHUCA CITY TOWN COUNCIL
August 22, 2024 AT 6:00 PM
COUNCIL CHAMBERS
500 N. GONZALES BLVD.
HUACHUCA CITY, AZ 85616**

A. Call to Order – Mayor

- a. Pledge of Allegiance
- b. Roll Call and Ascertain Quorum

B. Roll Call.

Roll Call.

Present: Johann Wallace, Christy Hirshberg, Debra Trate, Cynthia Butterworth, Jeffrey Ferro, Town Manager Suzanne Harvey (Not voting), Town Clerk Brandye Thorpe (not voting), Town Attorney Thomas Benavidez (Not voting).

Absent: Danielle Cardella

- c. Invocation

Any prayer/invocation that may be offered before the start of regular Council business shall be the voluntary offering of a private citizen, for the benefit of the Council and the citizens present. The views or beliefs expressed by the prayer/invocation speaker have not been previously reviewed or approved by the Council, and the Council does not endorse the religious beliefs or views of this, or any other speaker. A list of volunteers is maintained by the Town Clerk's Office and interested persons should contact the Town Clerk's Office for further information.

B. Call to the Public – Mayor

A.R.S. 38-431.01 states the Public Body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the Public Body. At the conclusion of an open call to the public, individual members of the Public Body may respond to criticism made by those who have addressed the Public Body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Public Body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

C. Consent Agenda - Mayor

All items listed in the Consent Agenda are considered routine matters and will be enacted by one motion of the Council. There will be no separate discussion of these items unless a Member of the Town Council requests that an item or items be removed for discussion. Council Members may ask questions without removal of the item from the Consent Agenda. Items removed from the Consent Agenda are considered in their normal sequence as listed on the agenda, unless called out of sequence.

- C.1 Consider approval of the Minutes of the Regular Council meeting held on August 8, 2024.
- C.2 Consider approval of the Payment Approval Report.

Motion: Approval of the items on the Consent Agenda, **Action:** Open for Discussion and/or Action, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.

Motion: Approval of the items on the Consent Agenda, **Action:** Approve, **moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

D. Unfinished Business before the Council – Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the mayor at any time.

E. New Business Before Council - Mayor

Public comment will be taken at the beginning of each agenda item, after the subject has been announced by the Mayor and explained by staff. Any citizen, who wishes, may speak one time for five minutes on each agenda item before or after Council discussion. Questions from Council Members, however, may be directed to staff or a member of the public through the Mayor at any time.

E.1 Discussion and/or Action [Mayor Wallace]: State of the Town presentation. The Mayor will make a presentation concerning the Town’s current status and accomplishments over the preceding fiscal year, as well as a look forward.

Motion: Item E.1, **Action:** Open for Discussion and/or Action, moved by Johann Wallace, **Seconded by** Christy Hirshberg.

Mayor Wallace gives the same presentation he recently presented at the Hispanic Chamber Luncheon.

E.2 Discussion and/or Action [Stephanie Fulton]: Approval to accept Libraries as Telehealth Access Points grant of \$10,000 from the Arizona State Library.

Motion: Item E.1, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Stephanie Fulton advises that she has gotten more information since the last meeting and provides answers to the questions that Council had. Mala speaks about the benefits to the residents if we do this. She also states that this does not have to be implemented until September of 2025.

Motion: Acceptance of the Libraries as Telehealth Access Points grant of \$10,000.00, Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

E.3 Discussion and/or Action [Suzanne Harvey]: Resolution No. 2024-11 – Approving participation in the Local Government Investment Pool “LGIP.” The LGIP allows local governments in Arizona to deposit money with the state treasurer for investment. The treasurer’s office pools the LGIP investments with other funds to provide greater liquidity and yield.

Motion: Item E.3, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Manager Harvey advises this was already approved by Council, we just need the Resolution to be able to complete the process.

Motion: Resolution 2024-11, Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously.

E.4 Discussion and/or Action [Suzanne Harvey]: Approval to begin pavement preservation projects within the Town.

Motion: Item E.4, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Manager Harvey states that there is some money in the budget currently for priority one of these projects and that they really need to get done.

Motion: Pavement preservation projects prio 1 and prio 2 which is going to include the preapproval of the transfer of \$40,000.00 out of capital outlay for roads into the road improvement/repair fund, Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg. Motion passed unanimously

E.5 Discussion and/or Action [Suzanne Harvey]: Update on Town projects using American Rescue Plan Act “ARPA” funds.

Motion: Item E.5, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Manager Harvey advises that contracts are being done now for the projects previously approved for the Library/Activity Center parking lots, the bridge over the walking path at Leffingwell Park, the handicap ramp at the Activity Center and the tennis/basketball court at Leffingwell Park.

She further advises that we have estimates for the rehabilitation of the swimming pool that appear to be less than was previously estimated. She also reviews the other projects that were prioritized previously. She also advises that she added new playground equipment for Hunt Park in the amount of \$30,000.00 from the savings on the pool because Peggy Judd has contacted us to partner on a community project. We may be able to get about \$20,000.00 from her. That leaves approximately \$91,000.00. With Council permission, she would like to do the playground equipment with the soft surface surfacing underneath. Council reprioritizes the projects.

**Motion: Staff to proceed with execution of the AARPA funds as discussed Action: Authorize, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously**

E.6 Discussion and/or Action [Suzanne Harvey]: Approval of contracts with KE&G Construction, Inc., to complete ARPA funded projects previously approved by Council.

Motion: Item E.6, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

This is so that when the contracts come in, they can be signed and the projects started.

**Motion: Execution of the contracts with KE&G for the ARPA projects, Action: Approve, moved by Johann Wallace, Seconded by Christy Hirshberg.
Motion passed unanimously.**

E.7 Discussion and/or Action [Dr. Jim Johnson]: The Town’s Building Official will make a presentation of typical building projects which are likely to require a building permit from the Town.

Motion: Item E.7, Action: Open for Discussion and/or Action, moved by Johann Wallace, Seconded by Christy Hirshberg.

Dr. Jim Johnson has provided a document for Council review/comment. Mayor Wallace likes this. He would like it to reference which part of the Code pertains to each item on the list.

Councilmember Ferro is ok with it.

Motion: This document pending the addition of code references, **Action:** Accept, moved by Johann Wallace, **Seconded** by Christy Hirshberg.

Motion passed unanimously.

E.8 Discussion and/or Action [Mayor Wallace]: Cooperation with Huachuca City School to erect a marquee sign.

Motion: Item E.8, **Action:** Open for Discussion and/or Action, moved by Johann Wallace, **Seconded** by Christy Hirshberg.

Mayor Wallace advises that the Huachuca City School contacted him regarding possibly putting up a new marquee sign to be shared between the Town and the School in place of the old sign the Town currently has.

Motion: Proceed with coordinating with the Huachuca City School to erect a marquee sign, **Action:** Approve, moved by Johann Wallace, **Seconded** by Christy Hirshberg.

Motion passed unanimously.

E.9 Discussion and/or Action [Mayor Wallace]: PROCLAMATION NO. 2024-14 - A PROCLAMATION OF THE MAYOR DECLARING THE MONTH OF SEPTEMBER, 2024, AS “CHILDHOOD CANCER AWARENESS MONTH.”

Motion: Item E.9, **Action:** Open for Discussion and/or Action, moved by Johann Wallace, **Seconded** by Christy Hirshberg.

F. Reports of Current Events by Council

Councilmember Butterworth- Attended the joint SVMPO and TAC meeting on the 15th. SR 90 they are talking about starting paving on the north part tentatively in October. It is dependant on the weather. Food drive was last Friday. September the food drive will be on the 13th. Will attend the Fry Fire meeting on their strategic plan.

Mayor Wallace- Hispanic Chamber mixer was fun. Got to meet President Trump today at the Sierra Vista airport. We need to start pushing out the dates of our upcoming Town events.

Councilmember Ferro- No report

Councilmember Cardella- No report

Councilmember Trate- Upper San Pedro meeting was cancelled.

Mayor Pro Tem Hirshberg- Last Friday was the Hispanic Chamber Mixer.

G. Adjournment

Motion: To Adjourn, **Action:** Adjourn, **Moved by** Johann Wallace, **Seconded by** Christy Hirshberg.
Motion passed unanimously.

Approved by Mayor Johann R. Wallace on September 12, 2024.

Mr. Johann R. Wallace
Mayor

Attest: _____
Ms. Brandye Thorpe,
Town Clerk

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Huachuca City Town Council held on August 22, 2024. I further certify that the meeting was duly called and a quorum was present.

Ms. Brandye Thorpe,
Town Clerk